



***State of Washington
Department of Transportation
Notice to Consultants
Construction Sequencing Services***

The Washington State Department of Transportation (WSDOT) solicits interest from consultants who wish to be evaluated and considered for Construction Sequencing Services. The purpose of this agreement is to develop a Construction Sequencing Plan for Stage 1 of the SR 167 Extension Project. WSDOT will award one (1) agreement for approximately \$650,000. The agreement will be for three (3) years in duration.

Project Description

WSDOT is in the environmental documentation phase of the SR 167 Extension Project, which proposes to complete the freeway portion of SR 167 from its existing terminus with SR 161 in Puyallup to SR 509 near the Port of Tacoma. The SR 167 Extension project is broken into two stages, with each stage providing independent utility. Stage 1 extends from SR 509 near the Port of Tacoma to I-5, and Stage 2 is from I-5 to SR 161 junction in Puyallup. Construction of Stage 1 could comprise a number of contracts with an overall cost in excess of \$400 million. Because of the potential size and complexity of this project, WSDOT has determined that it would be beneficial to look at an overall strategy for construction of Stage 1.

The primary objective of this agreement is a Construction Sequencing Plan for Stage 1 of the SR 167 Extension project. Final products of this agreement include a professional report and presentation that conveys in a clear and coherent manner how this construction project would be delivered. The report will be delivered with a formal presentation. This product identifies a comprehensive, realistic and deliverable plan for how Stage 1 of the SR 167 Extension would be constructed.

The intent of this solicitation is to hire a firm that provides expertise in developing construction schedules and work plans and can evaluate risks for large multi-faceted transportation projects from both an owner's and contractor's perspective. The consultant should dedicate their effort to analyzing issues related to a project of this magnitude and producing an overall strategy that considers risk factors and the needs of the traveling public.

The deliverables for this project will be as follows:

- A professional report that conveys in a clear and coherent manner the best strategy to construct this project. This report will document a comprehensive management strategy identifying project phases, sequencing, risks, schedules, and other considerations; and
- A presentation and presentation materials to communicate the findings of this report that describes the management strategy for constructing Stage 1 of the SR 167 Extension project.

Note: Most of the above types of services must be directly related to an engineering project, if not, they must be procured following the personal services procurement requirements Revised Code of Washington (RCW) 39.29.

Evaluation Criteria

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant for each of these projects. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firms on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
4. Project Delivery Approach;
5. Firm's Project Management System (Prime Consultant Only); and
6. References/past performances (Prime Consultant Only.)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested as well as a point value assigned to each criterion.

Submittals

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

Your Statement of Qualifications must be broken into two (2) separate packets. Your Statement of Qualifications "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 5.

Your Statement of Qualifications "Packet B" must consist of:

- Your letter of transmittal;
- Your response to scoring criteria 6; and
- Your Submittal Information Packet forms.

The page limitation does not apply to the front and back covers of "Packet A" and "Packet B" is not included in the page limitation either.

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications and your firm clearly identified on the cover of the submittal Packets "A" and "B", and the letter of transmittal;



- Statement of Qualifications broken into “Packet A” and “Packet B” as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your “Packet A” and one (1) copy of “Packet B”, whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Wednesday, September 22, 2004:

Mr. Michael B. Rice
Director, Consultant Services
Washington State Department of Transportation
Capital View II Building, 2nd Floor
724 Quince Street SE
Olympia, WA 98504-7323

Note: Please be aware that if you mail your submittal utilizing the United States Postal Service (USPS), an additional two (2) working days will be added to the delivery time due to the fact that all State Agency mail must go through an internal Campus Mail system first before it reaches its final destination. Submittals mailed via USPS, including next day deliveries, must account for this added delivery time in order for the submittal to reach the Consultant Services office by the due date and time.

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7147. All questions regarding the technical aspect of this request should be directed to Mr. Steve Fuchs, Project Manager at 360-570-6602.

The department has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscience means as outlined in WSDOT’s “Disadvantaged Business Enterprise Program Plan.” The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Wednesday, August 25, 2004, and Wednesday, September 1, 2004.

Submittal Due Date: Wednesday September 22, 2004.